



**GOVERNMENT OF ODISHA**  
**H&UD Department**

**EXPRESSION OF INTEREST FOR**  
**"IEC ACTIVITES"**  
**CONDUCTING UNDER REMUNA ANC**

*[Handwritten Signature]*  
15/7/25

**Executive Officer**  
**Remuna NAC**



**OFFICE OF THE NOTIFIED AREA COUNCIL, REMUNA, BALASORE**

e-mail: remuna-nac@gov.in Tel.No. -06782-291978

Letter No 1100 / Dated- 15/7/25

**EXPRESSION OF INTEREST (EOI)**

The Executive Officer, Remuna NAC, Remuna, (Odisha) on behalf of Remuna NAC Council invites expression of interest (EOI) for "Supplying and installation of Hoardings, banners, wall paintings and other IEC related activities under Remuna NAC" from registered and eligible printing firm/ supplier/ agency for tendering their bids in sealed cover addressed to the Executive Officer, Remuna NAC, Remuna, Balasore, Odisha 756019. The EOI may be downloaded from the websites [www.remunanac.in](http://www.remunanac.in) and can be submitted in sealed envelope containing hard & soft copies by speed post or can be dropped in the specified Drop Box at the office of the Executive Officer, Remuna NAC.

**Name of the work: Supplying and installation Hoardings, banners, wall paintings and other IEC related activities under Remuna NAC.**

1. EOI may be downloaded from web sites [www.remunanac.in](http://www.remunanac.in) from 15.07.2025, 10.00 Hrs to 25.07.2025 up to 15.00Hrs.
2. Date of submission of sealed envelope containing their bids is up to 25.07.2025 up to 15.00 Hrs.
3. The EOI will be opened on Dt 25.07.2025 at 15.30 Hrs in the office of the Executive Officer, Remuna NAC in presence of the bidders or their authorized representatives, who wish to attend.
4. The bids received after due date shall not be considered for evaluation.

All other details are available in the mentioned websites.

  
Executive Officer  
Remuna NAC

Memo No 1101 Date 15/7/25

Copy submitted to the Director, I & PR Govt. of Odisha, Bhubaneswar for information with request to publish the same in any two Odia News papers with minimum size within an amount 1500/-

  
Executive Officer  
Remuna NAC

Memo No 1102 Date 15/7/25

Copy submitted to the Collector and District Magistrate ,Balasore/ the Director NIC Balasore/The Project Director,DUDA, Balasore/BDO Remuna/Tahasildar Remuna for information. They are requested to display the notice in their office notice board for wide publication.

  
Executive Officer  
Remuna NAC

## **EXPRESSION OF INTEREST**

Expression of interest in sealed covers is invited from the printing firm/ supplier/ agency for participation in who are expertise in the same field.

### **PROJECT**

Supplying and installation Hoardings, banners, wall paintings and other IEC related activities under Remuna NAC

### **PROPOSED**

Proposed site is the Remuna Town of Balasore District in the State of Odisha, 200 Km East of Capital. Nearest Railway Station is Balasore. The city lies- on NH No. 16 that connects all major cities of the country.

### **BIDDER**

The Bidder may be a single entity or a multiple entity consortium coming together to prepare the detailed project report.

### **BIDDER PROFILE REQUIREMENT**

Eligibility: - The bidder / Agency / Firms / Consortium should have experience offering similar nature of work in Supplying and installation Hoardings, banners, wall paintings and other IEC related activities for past 1 years.

### **PURCHASE OF TENDER DOCUMENT**

Tender documents containing detailed qualification and eligibility criteria, scope of work, terms of reference and conditions of Contract may be downloaded from the websites [www.remunanac.in](http://www.remunanac.in) from 15.07.2025, 10.00 Hrs to 25.07.2025 up to 15.00 Hrs. The bidder shall have to furnish Rs. 600/- (Rupees Six hundred) (non-refundable) towards cost of tender documents in the form of money receipt obtained from Office of the Remuna NAC, Remuna failing which the bid will be automatically rejected

### **PROCEDURE FOR SUBMISSION OF EMD**

The successful bidder shall have to furnish 5% of the order value towards earnest money deposit along with the tender documents either in shape of Demand Draft in favour of Executive Officer, Remuna NAC payable at Remuna / Bank Guarantee as per the format after awarding of tender.

## TIME SCHEDULE

Consultants have to submit their sealed tenders on or before 15.00 hour of 25.07.2025. The bid will be opened at 15.30 Hrs on 25.07.2025 in the office of the Executive Officer, Remuna NAC in presence of the bidders or their authorized agents who wish to be present.

The Executive Officer, Remuna NAC reserves the right either to accept or reject any or all tenders at any stage without assigning any reason thereof.

Address for communication: Executive Officer, Remuna NAC, Remuna, Balasore, Odisha,  
Pin-756019, Mob. No - 06782291978

E-mail: [remuna-nac@od.gov.in](mailto:remuna-nac@od.gov.in)

A handwritten signature in blue ink, followed by the date '15/7/25' written vertically.

Executive Officer  
Remuna NAC

Schedule of EOI & other important information

SL No	Particular	Details
1	Last Date and Time of Submission of EOI by Speed Post/Registered Post/Courier or by Hand(Bid due Date & Time)	25-07-2025 till 15.00 hrs
2	Date & Time of opening of the Bid	25-07-2025 at 15.30 hrs
3	Cost of EOI Document	Rs. 600/- in the form of Money Receipt paying at NAC Office on or before closing date of the EOI
4	Earnest Money Deposit	Successful bidder should deposit 5% of the total order value after awarding of work order in the form of DD from any Nationalized/ Scheduled bank in favour of Executive Officer, Remuna NAC payable at Remuna.
5	Address where bidder must sent proposal	Executive Officer, Remuna NAC Remuna ,756019
6	Validity of quoted rate	3 Years

> Technical Bid: Envelope - "A (A1 & A2) wherein Envelop A1 shall contain receipt of tender fee documents and documents related to eligibility criteria like experience, turn over etc duly signed by the authorized representative of the bidder. The envelope A2 shall contain Financial Bid and complete Bid documents to be submitted offline only.

> Entire Bid Documents related to eligibility criteria and Financial Bids are to be submitted.

> The preference may be given to the supplying agency/ firm who have more experience, more turn over and local area.

\* However, documents related to eligibility criteria & other requirements as per bidding documents and complete set of bid documents duly signed by the bidder including original EMD, corrigendum & addendum if any ( Envelope A) will also be submitted physically (hard copy) on or before the last date of submission of Tender.

\* Corrigendum, if any, published, would appear only on the office notice Board and will be uploaded in the website.

> In case any information/ details mentioned at two or more places in Tender documents is unclear / does not match, interpretation / clarification given by Employer shall be final and binding to the Bidder.

> In case of any dispute in the award of work or terms & condition of award and execution of works, the decision of Executive Officer, Remuna NAC is final and binding on all the parties.

> The rate quoted by the bidder will be exclusive of all taxes.

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(To be submitted in separate cover)  
EOI Part-II  
(Price Bid)

Page -I OF THE TENDER DOCUMENT -PART II (PRICE BID) ID TO BE SUBMITTED AS FOLLOWS

From  
(Name of Consultant  
With full address)

To  
The Executive Officer  
Remuna, NAC  
Remuna, 756019

Sub-: Consultancy Services for **Supplying and installation Hoardings, banners, wall paintings and other IEC related activities under Remuna NAC** financial proposal regarding.

Ref—EOI –Identification No

Sir,

I/We \_\_\_\_\_ Consultant /

consortium firms are willing to offer our best rate for the below mentioned work

Sl No.	Item	Unit	Rate quoted per unit(exclusive of all taxes)	
			In Figure	In words
1	Supplying and installation of hoardings in bamboo frame in the approved place.	Sqft.		
2	Supplying and installation of hoardings at approved places.	Sqft.		
3	Preparation and supplying of banner	Sqft.		
4	Supplying and installation of light board	Sqft.		
5	Supplying and preparation of Sticker	A5 Size		
6		A4 Size		
7		A3 Size		
8	Printing of certificate (130 Gsm) paper	A4 Size		
9	Preparation of pla card (A4 Size) Vinyl print in sun board	Per Pc.		
10	T –Shirt with print	Per Pc.		
11	Wall Painting (Asian Paints)	Sqft.		
12	Leaflet	A4 size single site		
13		A4 Double side		
14		A5 Single side		
15		A5 size		
16	Poster	A3 size		
17		A4 Size		

I/We agreed to keep the offer in this EOI valid for a period of 3 years as mentioned above in EOI and not to modify the whole or any part of it for any reason within above period. If the tender is withdrawn by me/us for any reasons whatsoever, then the earnest money paid by me/us will be forfeited by the Executive Officer Remuna NAC.

For Name of the firm/agency